



Consultancy

Development of a tailored training Manual on Media and Freedom of Expression Rights (including digital rights) for state actors/institutions in Guinea Bissau

AND

Capacity building workshop for state actors/institutions in Guinea Bissau on Media and Freedom of Expression Rights (including digital rights) in Guinea Bissau

Project Title	Promoting Media Freedom and Access to Quality Information in Guinea Bissau
Project Location	Guinea Bissau
Project Duration	3 Years
Project Funder	European Union

1. Background:

The Media Foundation for West Africa (MFWA) is a regional, independent, non-partisan, non-governmental organisation that works to promote freedom of expression and media development across West Africa. In the last 25 years, the MFWA has worked with both government and non-government stakeholders and partners at the national, regional and international levels to contribute to improving the media and freedom of expression landscape in West Africa. More details about the MFWA can be found on our website www.mfwa.org.

The MFWA has been awarded a grant by the European Union for a three-year media sector support project in Guinea Bissau. The project is titled: ***Promoting Media Freedom and Access to Quality Information in Guinea Bissau***.



Overall project objective:

The project seeks to ensure that Journalists and other media actors in Guinea Bissau are safe and secure, and produce ethically-appropriate, timely, and fact-based journalistic content that fosters peaceful co-existence and enables public access to quality information in an environmentally sustainable manner.

The project in Guinea Bissau is also partnering with key **state actors/institutions** such as the *police, military, the regulatory bodies, the judiciary and the human rights commission*; **media actors**, and **media organisations** to increase their knowledge on human and media rights issues and build partnerships to promote and protect press freedom and freedom of expression in the country.

Details of Consultancy Service

1.	Eligibility	This “Call for Consultancy Service” is open to individual consultants from within and outside of Guinea Bissau
2.	Purpose/Scope of Consultancy Assignment	<p>This Call is in two parts:</p> <p>1) The development of a tailored Training Manual on Media and Freedom of Expression Rights (including digital rights) for state actors/institutions in Guinea Bissau.</p> <ul style="list-style-type: none"> • The Training Manual is expected to be tailored to the needs of the targeted state actors/institutions under the project such as <i>police, military, the regulatory bodies, the judiciary and the human rights commission</i>. It should reflect and take into consideration the context and gaps in human rights (especially media and freedom of expression rights) issues on the part of the target state actors/institutions and how the training Manual will help in building their capacity. • The Training Manual is expected to be adopted by the state actors/ institutions as a capacity building tool to increase their knowledge on human and media rights issues and build partnerships to promote and protect press freedom and freedom of expression.



		<p>2) Capacity building workshop for representatives from the targeted state actors/ institutions</p> <ul style="list-style-type: none"> • This is a follow-up activity to the development of the Training Manual • It is expected to be a two-day event; • The capacity building workshop will seek to strengthen the capacity of the state actors/institutions listed above in human rights (with emphasis on media and freedom of expression rights) and how to increase collaboration with media actors to protect media and freedom of expression rights, and to redress violations of such rights.
3.	<p>Qualifications / Requirements for the Assignment</p>	<p>We are looking for a Consultant who meets the following requirements:</p> <ol style="list-style-type: none"> a. Minimum of M.A in Human rights (with emphasis on freedom of expression), Security and International relations, Politics, Journalism, Media Development, Communication Studies, with Relevant Professional Certificates; b. Work experience of not less than seven (7) years; c. Knowledge and experience with issues of media and good governance and democratic development; d. Evidence of soft and technical skills. <ul style="list-style-type: none"> • Soft skills include: <ul style="list-style-type: none"> - creativity, attention to detail, analysis, delivering presentations, communication skills etc • Technical skills include <ul style="list-style-type: none"> Experience in designing Training Manuals track record in engaging and building the capacity of state institutions in human rights. training and capacity building; media research;
4.	<p>Responsibilities/Tasks for the Consultant</p>	<p>The tasks for the Consultant will be in the two parts indicated below:</p>



		<p>1. Development of a tailored Training Manual on Media and Freedom of Expression Rights (including digital rights) for state actors/institutions in Guinea Bissau</p> <ul style="list-style-type: none">• The Consultant shall apprise him/herself with further details and briefs on the project• The Consultant shall produce a Training Manual in both in English and Portuguese with inputs from the MFWA• The Consultant shall subsequently facilitate a validation meeting with the targeted state actors/institutions where the first draft of Training Manual will be validated for subsequent adoption by the state actors/institutions;• The Consultant shall then finalise the Training Manual (not exceeding 30 pages) based on inputs from the validation meeting;• The Consultant shall send the finalised copy of the Training Manual via email to the MFWA at info[@]mfw.org copying the Project Coordinator, Ms. Daisy Prempeh at daisy[@]mfw.org;• Graphic design and printing shall be done by the MFWA. <p>2) Capacity building workshop for representatives from the targeted state actors/ institutions</p> <ul style="list-style-type: none">• This will be a follow-up activity to the development of the Training Manual and a two-day event;• The Consultant shall develop the training content and Agenda in collaboration with the MFWA and according to the project's requirements and objectives;• The Consultant shall execute the training sessions in person in Guinea Bissau;
5.	Terms and Conditions	<p>Consultants who meet the requirements should submit an expression of interest, which should include the following:</p> <ul style="list-style-type: none">• A suitability statement, including commitment and availability for the entire assignment;



		<ul style="list-style-type: none">• Curriculum vitae clearly spelling out qualifications and experience• Sample or links to at least three previous works
6.	Language	All applications should be made in English and or Portuguese. Applications in languages other than the proposed may be automatically eliminated by MFWA without a further request for clarification and/or completion.
7.	Submission	Submission of interest and inquiries should be sent to info[@]mfwawest.org copying the Project Coordinator daisy[@]mfwawest.org no later than July 30, 2022.
8.	Budget	A financial proposal containing a proposed daily fee should be submitted. Flight, accommodation and per diem to and while in Guinea Bissau will be covered separately from fees.